ATTENTION ALL BIDDERS

RETURN THE ENCLOSED BID IN A SEALED ENVELOPE TO:

EAST ALABAMA COOPERATIVE PURCHASING ASSOCIATION

EACPA-24-03 JANITORIAL SUPPLIES

QUINTARD TOWER

1130 QUINTARD AVENUE, SUITE 300

ANNISTON, AL 36201

THE ENVELOPE MUST BE MARKED:

SEALED BID: EACPA-24-03 JANITORIAL SUPPLIES

RETURN All REQUIRED INFORMATION WITH THE ORIGINAL AND ONE (1) COPY BY

**2:00 P.M. Friday, September 20, 2024**

For questions concerning this bid contact:

or Shane Christian 256-237-6741

Email: shane.christian@earpdc.org

Fax or e-mail responses to this bid will not be accepted.

An electronic version of this bid enclosed is available online at www.earpdc.org or by emailing shane.christian@earpdc.org. It is available in MS Word format and the table sheets in MS Excel. In order to decrease the evaluation time and ensure award by the award date please enter your responses in the MS Word document and prices in the MS Excel files if possible and return it with a hard copy with your bid response package.

The hard copy of the invitation to bid on file in the EACPA office shall serve as the master document. Any alterations, deletions, additions or other changes that materially change the intent of the bid could be considered grounds for rejection of the bid response. Exclusion of the electronic files in a bid response is not a basis for rejection.

If the Bidder has 1 or more persons employed in the State of Alabama, the following Affidavit must be completed, as required of the Beason-Hammon Taxpayer and Citizen Protection Act. Bidder shall also provide documentation establishing enrollment in the E-Verify Program.

AFFIDAVIT FOR BUSINESS ENTITY/EMPLOYER /CONTRACTOR

(To be completed as a condition for the award of any contract, grant, or incentive by the State of Alabama, any political subdivision thereof, or any state-funded entity to a business entity or employer that employs one or more employees)

State of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

County of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Before me, a notary public, personally appeared

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (print na.me) who, being duly sworn, says as follows:

As a condition for the award of any contract, grant, or incentive by the State of Alabama, any political subdivision thereof, or any state-funded entity to a business entity or employer that employs one or more employees, I hereby attest that in my capacity as

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(state position) for

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ (state business entity/employer/contractor name) that said business entity/employer/contractor shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien.

I further attest that said business entity/employer/contractor is enrolled in the E-Verify program. (ATTACH DOCUMENTATION ESTABLISHING THAT BUSINESS

ENTITY/EMPLOYER/CONTRACTOR IS ENROLLED IN THE E-VERIFY PROGRAM)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature of Affiant

Sworn to and subscribed before me this \_\_\_\_\_day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2\_\_\_\_.

I certify that the affiant is known (or made known) to me to be the identical party he or she claims to be.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature and Seal of Notary Public

**Author:** Jean Brown

**Statutory Authority:** Code of Alabama, sections 31-13-9 (a) and

(b); Section 31-13-9 (h). **History: New Rule:** Filed December 12, 2011; effective December

12, 2011

Cover Letter

Commodity: Janitorial Supplies

Bid#: EACPA-24-03

Contact: Shane Christian, Project Director, 256-237-6741, shane.christian@earpdc.org

The bid award will be made by the East Alabama Regional Planning and Development Commission Board of Directors on behalf of the Cooperative in accordance with provision of the intergovernmental agreement between the East Alabama Regional Planning and Development Commission and the members of the Cooperative. Each participating entity of the Cooperative will be responsible for issuing its own purchase orders, delivery instructions, invoicing, any insurance requirements, and issue its own tax exemption certificate as required by vendors.

This cover letter is considered an integral part of this Invitation to Bid document and shall be included by reference into any contract.

**Note: Only current and future members of the Cooperative may place orders under this bid and subsequent Contract.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vendor Name

Acknowledged by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name/Title (Printed or Typed)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email

STATEMENT OF NON-COLLUSION

I/we agree to furnish the prices shown and guarantee that each offer will meet or exceed all specifications, terms, conditions, and requirements listed. I herein affirm I have not been in any agreement or collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding otherwise. I have read and understand all terms and conditions of this bid.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Name Authorized Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address Typed Authorized Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, State, Zip Title

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Fax

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email

ACKNOWLEDGEMENT OF TERMS AND CONDITIONS

Notice to All Vendors:

Pursuant to the State of Alabama Competitive Bid Law and the Intergovernmental Agreement of the Cooperative, members of the Cooperative may choose to use the State of Alabama Contracts, solicit bids for the same products themselves, use the EACPA Cooperative Contracts; or use the bids of other cooperatives legally available to an EACPA member. EACPA reserves to disregard all bid responses if the same or similar bid items are available on the State of Alabama contract for a price equal to or less than prices quoted for a particular bid. EACPA may choose to award or decline to make an award taking into consideration bid items and prices on the Alabama State Contracts.

By signing below, you are agreeing to EACPA‘s Terms and Conditions & the Special Terms and Conditions as included herein.

VENDOR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

AUTHORIZED SIGNATURE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**To: All Bidders**

The East Alabama Cooperative Purchasing Association, hereinafter referred to as “EACPA” or the “Cooperative”, serves a ten county area in East Alabama and is comprised of the following members to date:

* Anniston City Schools
* East Alabama Regional Planning & Development Commission
* East Alabama EMS
* Blount County Commission
* Calhoun County Commission
* Calhoun County Board of Education
* Cherokee County Commission
* City of Anniston
* City of Centre
* City of Jacksonville
* City of Oxford
* City of Rainbow City
* City of Roanoke
* City of Valley
* Coosa Valley Youth Services
* Randolph County Board of Education
* St. Clair County Commission
* Talladega County 911
* Town of Ohatchee
* Town of Oak Grove
* Utilities Board of Rainbow City

Other governmental entities, school systems and non-profits within this region may elect to participate in this cooperative bid. Vendors must agree that if any additional government entity does join the Association, vendors shall honor prices on this Invitation to Bid for those additional entities that may join the Cooperative. Potential members could include:

Chamber County

Cherokee County

Clay County

Cleburne County

Coosa County

Etowah County

Randolph County

Talladega County

Tallapoosa County

Ashland

Bon Air

Camp Hill

Cedar Bluff

Centre

Dadeville

Daviston

Edwardsville

Five Points

Fruithurst

Gaylesville

Goldville

Goodwater

Jackson’s Gap

Kellyton

LaFayette

Leesburg

Lineville

Munford

New Site

Piedmont

Ranburne

Rockford

Sand Rock

Sylacauga

Talladega

Talladega Springs

Wadley

Waldo

Waverly

Weaver

Wedowee

Woodland

**Commodity:** Janitorial Supplies

**Bid #:** EACPA-24-03

**Contact**: Shane Christian

**Telephone:** 256-237-6741

**Bid Issued**: August 30, 2024

**Bid Due Date/Opening**: 2:00 pm Friday September 20, 2024

**Bid Award Date**: September 25, 2024

**Contract Start Date**: October 1, 2024

**Return sealed bids to:**

**Hand Delivered or Ground Transportation: US Mail:**

EACPA EACPA

c/o East Alabama Commission P.O. Box 2186

Quintard Tower Anniston, AL 36202

1130 Quintard Avenue, Suite 300

Anniston, AL 36201

**Note: Clearly mark on the outside of the submitted Bid:**

**“Sealed Bid: EACPA-24-03 Janitorial Supplies”**

**STANDARD TERMS AND CONDITIONS**

**IN ORDER TO SUBMIT A RESPONSIVE BID, IT IS VERY IMPORTANT THAT ALL TERMS AND CONDITIONS, SPECIFICATIONS AND INSTRUCTIONS ARE READ THOROUGHLY.**

Bid response envelopes must be properly identified on the front with the invitation to bid number, opening date and time. Each individual invitation to bid must be submitted in a separate sealed envelope. Multiple bid responses submitted in the same envelope/courier package (that are not in separate envelopes properly identified) will be rejected. The Cooperative does not assume responsibility for late bid responses that occur due to the U.S. Postal Service or private courier service. Sufficient lead-time should be allowed to reach EACPA prior to the “received date and time” indicated on the invitation to bid.

**All pages requiring a signature must be submitted on this form in ink** or the bid will be rejected. Please clearly print or type any other requested information for clarity.

For a “no-bid” response, please return the signature page signed and marked “no bid.” It is required that a “no-bid” response be identified on the envelope as if it were a bid.

Bidder will be removed from active bidders list after three (3) consecutive no-responses.

The attached specifications are being provided to potential bidders as guidelines that describe the type and quality of equipment, supply, and/or service the Cooperative is seeking to purchase. The bidder must indicate compliance or list exceptions to each specification item for consideration. Failure to comply with this provision could be cause for rejection of the bid.

Bid responses must be received by the Cooperative prior to the date and time specified. Late responses cannot be accepted.

The Cooperative will not accept facsimile or electronic mail transmissions of bids.

Changes or modifications of this Invitation to Bid are allowed only by written authority of the Coordinator.

Non Appropriation of Funds: Continuation of any agreement between members of the Cooperative and a bidder beyond a fiscal year is contingent upon continued legislative appropriation of funds for the purpose of this bid and any resulting agreement. Non availability of funds at any time shall cause any agreement to become void and unenforceable and no liquidated damages shall accrue to the Cooperative member as a result.

Descriptive Literature: Reference to brand names and numbers is not restrictive, unless otherwise specified. Bids on equivalent items meeting the standards of quality indicated will be considered, providing the bid clearly describes the item offered and indicates how it differs from the referenced brands. Descriptive literature on any supplemental information necessary for comparison purposes should be submitted with the bid or the bid for that item may be rejected.

The Cooperative reserves the right to reject all or any portion of this Invitation to Bid when the best interest of the Cooperative are involved.

The Members of the Cooperative are exempt from all Federal, sales and use taxes.

All bidders shall maintain such insurance as will protect bidder and the Cooperative from claims under Workman’s Compensation Acts and from claims for damage and or personal injury, including death, which may arise from the operation and/or fulfillment of the resulting contract of this Invitation to Bid. Insurance shall be written by companies authorized to do business in the state of Alabama. Evidence of insurance shall be furnished to the Cooperative no later than ten days after award of this bid.

A member of the Cooperative reserves the right to terminate any contract resulting from this bid for just and reasonable cause whereby it appears to be in the best interest of the member.

The successful bidder agrees by the submittal of a response to this bid, to defend, indemnify, and hold the Cooperative harmless from any and all causes of action or claims of damages arising out of or related to bidder’s performance under this contract.

If the selected vendor is not a current authorized vendor for EARPDC the selected vendor will be required to submit a properly completed and executed Internal Revenue Service Form W-9 simultaneously with entering into a contract to provide materials as herein provided.

EACPA reserves the right to award this bid to the lowest responsible and responsive bid and also to the vendor(s) whose response would be in the best interest to the members as a whole.

EACPA also reserves the right to give special consideration to the vendor that quotes on all products.

EACPA reserves the right to award this bid to one vendor in total or to various vendors for any part thereof when the award would be in the best interest of the members.

After award of this bid, EACPA may choose to terminate this bid or any member may cancel on an individual basis by submitting, in writing a 30 day notice of its intent to cancel.

EACPA may not award this bid based on low bid alone. Other factors will be considered based on a delivery schedule that meets EACPA members’ needs, length of a firm price, and members response to how vendor has performed in previous relationships, and responses to items 1, 2, 3, and 4 in the questionnaire as well as agreement to all EACPA Terms and Conditions and all the Special Terms and Conditions as outlined.

This contract is from the date of execution until September 30th with an option to renew for an additional two years, subject to a review and approval after each twelve (12) month periods and agreement by EACPA and the awarded vendor (s).

EACPA will consider an escalation based upon a Manufacturer’s increase, only if that increase is in writing directly from the Manufacturer and is certified. The escalation will not be approved by EACPA until after the quoted date of the price validation as quoted in item (3) above, and only if a majority of EACPA members approve.

Prices quoted shall be delivered prices, exclusive of all federal or state excise, sales, and manufacturer's taxes. The EACPA will assume no transportation or handling charges other than specified in this bid.

A products list or catalog percentage discount should be given for items not included on the core items list.

Substitutions after bid award are not permitted without prior approval of the ordering department. Failure of the supplier to comply with this requirement may result in the termination of the contract.

Termination: If the Contractor refuses or fails to diligently provide the services under the provision of any resulting contract, or any separable part thereof, or refuses or fails to provide said services in a complete and timely manner during the period of the Contract, or any extension thereof, the Commission, by thirty (30) days written notice to the Contractor, can terminate this Agreement. The Commission reserves the right to terminate this Agreement at its pleasure and make settlement with the Contractor upon an equitable basis any services purchased. The Commission will give no less than thirty (30) days written notice of termination.

Protest Procedures: A protest with respect to a Commission Request for Proposals or Requests for Bids should be submitted in writing to the Commission’s Executive Director no less than five (5) days prior to the closing date of said Request for Proposals/Requests for Bids. If the matter is not resolved within thirty (30) days, an appeal may be filed by the vendor with the Chairman of the East Alabama Regional Planning and Development Commission. The Chairman has the discretion, if the Chairman deems it appropriate, to convene a committee of the East Alabama Commission’s Board of Directors, consisting of the Board Chairman and officers. Said committee may resolve the issue as it considers appropriate, may decline to take action, or may refer the matter to the consideration of the full Board of Directors. From the perspective of the Commission, the actions of the committee, or the Board of Directors if the matter is referred by the committee to the full Board, is final.

If federal funding is involved in the specific procurement, the funding source, whether it is a state or federal agency, may have additional appeal procedures to which the vendor may refer a protest. If such appeal procedures are a requirement of a specific funding source, those procedures will be delineated specifically for the pertinent Request for Proposal/Request for Bids.

E-Verify: The Commission and Contractor shall utilize the U.S. Department of Homeland Security’s E-Verify system to confirm the employment eligibility of all persons employed by the Commission and the Contractor during the term of the Agreement to perform employment duties within Alabama and all persons, including subcontractors, assigned by the Contractor to perform work pursuant to the Agreement with the Commission.

By signing the contract, the contracting parties affirm, for the duration of the Agreement, that they will not violate federal immigration law or knowingly employ, hire for employment or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the Agreement and shall be responsible for all damages resulting therefrom.

The East Alabama Regional Planning and Development Commission and Bidder/Contractor shall utilize the U.S. Department of Homeland Security’s E-Verify system to confirm the employment eligibility of all persons employed by the East Alabama Regional Planning and Development Commission and Bidder/Contractor during the term of the Agreement to perform employment duties within Alabama and all persons, including subcontractors, assigned by the Bidder/Contractor to perform work pursuant to the Agreement with the East Alabama Regional Planning and Development Commission.

The following is required of any vendor:

* The bidding vendor, regardless of its sub-vendors, must be accessible for questions, complaints, and dispute resolutions. The bidding vendor or vendors will be awarded the Contract with the EACPA and is responsible for execution of the Contract in full.
* The EACPA requires it have access to the accounts of its members to analyze use of the Cooperative. This may be achieved by a “master” account for the Cooperative of which members are a part, or the Cooperative having access to the accounts of its members. Each member will be billed no more than one time per month. The bidder will be required to keep an order history for each member. Each member is responsible for its individual charges. Any letters of credit or other information required by the bidder is a matter between the awarded vendor and the EACPA member. Any purchase orders required will be generated by the members. The East Alabama Regional Planning and Development Commission is not and will not be responsible for any member’s payment except its own. Preferred are invoices to reflect, at a minimum, date of purchase, product description, work done, quantity, price per unit, total cost, and payment due date.
* Multiple site billing capability (Multiple departments within one (1) city or county government, school system, or non-profit organization)
* Ordering must be available, at a minimum, by phone using a local number or toll free number, or by fax.
* Assist the Cooperative in recruiting new member governments within the Cooperative region.
* Bid prices are **ALL INCLUSIVE**: (Shipping, Handling, Delivery, and Assembly to locations specified by the EACPA member). Prices shall be firm for ALL EACPA members and their departments and locations for the entire term of the agreement.

Questions concerning this bid will be accepted until September 17, 2024.

##### Delivery

* Prompt Delivery
* 98% Fill Rate

##### Invoicing

* Summary Billing
* Multiple site billing

##### Order Placement

* Ordering Methods – toll-free phone & fax, EDI, Internet, Ariba, XML
* Order Confirmations
* Reporting – usage, quality/performance, quarterly program meetings

**Price Adjustments**

**Note: Any succeeding increase/decrease shall not exceed the previous 90-day CPI as per U. S. Department of Labor, Bureau of Statistics. Price increases/decreases are to be submitted prior to members being charged the adjusted prices to the EACPA office via email notification to shane.christian@earpdc.org**

**Merchandise Category**

* A current year catalog must be submitted with your response. If items and or catalog are available online only, please make a note and provide web address.

**Profit Margin**

* Margin protections and or floor margins are not allowed under this bid. The successful vendor is allowed to increase or decrease prices according to the provisions above under Price Adjustments after the initial 90 days.

**Audit**

* Periodically, EACPA will conduct an audit to verify the quoted pricing, how will your company assist in providing manufacturer’s invoices etc.?

**A Bid Response will be rejected if:**

* Invitation to bid number not on face of envelope.
* Received too late
* Incomplete bid
* Bid is determined to be non-responsive
* Multiple bids in same envelope not submitted or properly identified
* Bid response not in the original form
* Bid not signed in ALL designated places or not original signature
* Requested information not submitted with bid
* Failure to acknowledge receipt of any addendum with bid
* Failure to submit Affidavit for Business Entity/Employer/Contractor as required by state law

**QUESTIONNAIRE**

1. Explain in detail your policy on the replacement of damaged products, including restocking fees:

2. Explain your delivery system, schedule, minimum order quantities and transportation/delivery charges to all EACPA members.

3. Please state how long your quoted prices are valid.

 (Note) EACPA will not accept any quote less than 180 days).

4. Vendors shall state any training or additional services they will provide.

In addition to pricing for the core list of items each vendor shall submit a 1 catalog, be it paper, on a flash drive, or provided URL with list prices or a master price list. If the flash drive or URL does not work, the bidder will be assumed to have not provided a catalog.

**Provide a blanket discount for all items in the catalog or master price list:\_\_\_\_\_\_\_**

New catalogs or master price lists may be submitted for each twelve month period.

**Document Checklist**

Have the following signed and/or completed and included with the bid submission:

* Affidavit For Business Entity/Employer /Contractor (page 3)
* Cover Letter (page 4)
* Statement of Non-Collusion (page 5)
* Provide Proof of E-Verify Documentation
* Acknowledgement of Terms and Conditions (page 6)
* Questionnaire (page 14)
* 2 Copies of Bid (Original and Copy)
* Included electronic copy of the product chart (not required but recommended)

|  |
| --- |
| If you are using the electronic version of this table for your response, only enter numbers in the price cells with no spaces. |
| **Description** | **Item/Product Number** | **Brand** | **Packaging Details** | **UOM for Pricing** | **List Price** | **Net Bid Price** |
| **BROOMS, MOPS, & BRUSHES** |   |   |   |   |   |   |
| #74 MD Duty Scrub Sponge Green/ Yellow, 20/CS |   |   |   |   |   |   |
| 10 inch Truckwash Brush, Green Bristle |   |   |   |   |   |   |
| 16 Oz. Screw-Type Rayon Mophead |   |   |   |   |   |   |
| 24 oz. Cotton Lay Flat Mop Head |   |   |   |   |   |   |
| 32 oz. Rayon Lay Flat Mop Head |   |   |   |   |   |   |
| 32 Oz. Saddle-Type Cotton Mophead |   |   |   |   |   |   |
| 60" Wood Lay Mop Handles |   |   |   |   |   |   |
| Corn Straw Lobby Broom |   |   |   |   |   |   |
| Deck-Type 16 Oz. Cotton Mop |   |   |   |   |   |   |
| Deck-Type 32 Oz. Cotton Mop |   |   |   |   |   |   |
| Heavy Duty Truck Wash Brush |   |   |   |   |   |   |
| Lay Flat Screw Handle |   |   |   |   |   |   |
| Lobby Dust Pan |   |   |   |   |   |   |
| Medium Hand Sponges |   |   |   |   |   |   |
| Saddle-Type Mop Handle, 60" Long |   |   |   |   |   |   |
| Scratchless Toilet Bowl Brushes |   |   |   |   |   |   |
| **Description** | **Item/Product Number** | **Brand** | **Packaging Details** | **UOM for Pricing** | **List Price** | **Net Bid Price** |
| Street Broom 24" Rough Surface (without handle) |   |   |   |   |   |   |
| Synthetic Fiber Lobby Broom |   |   |   |   |   |   |
| Tapered Wooden Handle, 60" long |   |   |   |   |   |   |
| **CAN LINERS (Specify Mil where requested)** |   |   |   |   |   |   |
| 24x31 Liners, X-Hvy White Specify Mil.( ) |   |   |   |   |   |   |
| 24x32 Black, .35mil, 12-16 gal |   |   |   |   |   |   |
| 33x40 Hi D Liners, .65 mil or higher |   |   |   |   |   |   |
| 38x58 1.5mil orange can liners, 100/case |   |   |   |   |   |   |
| Plastic Liner Bags 33x39 2 mil 33 Gal |   |   |   |   |   |   |
| Plastic Liner Bags, 38 x 58, 1.7 mil 60 Gal. |   |   |   |   |   |   |
| Plastic Liner Bags, 15 x 9 x 32, light weight .49 mil or higher |   |   |   |   |   |   |
| Plastic Liner Bags, 22x16x58 heavy weight Specify Mil.( ) |   |   |   |   |   |   |
| Plastic Liner Bags, 38x58 HW, For Litter Patrols Specify Mil. ( ) |   |   |   |   |   |   |
| **FLOOR CARE PRODUCTS** |   |   |   |   |   |   |
| 17" Buffing Pad-Blue |   |   |   |   |   |   |
| 17" Scrubbing Pad-Green |   |   |   |   |   |   |
| 20" Buffing Pad-Red |   |   |   |   |   |   |
| Floor Finish |   |   |   |   |   |   |
| **Description** | **Item/Product Number** | **Brand** | **Packaging Details** | **UOM for Pricing** | **List Price** | **Net Bid Price** |
| Fluffy Oil Sweeping Comp. |   |   |   |   |   |   |
| Neutral floor cleaner |   |   |   |   |   |   |
| No Rinse Stripper |   |   |   |   |   |   |
| **PAPER PRODUCTS** |   |   |   |   |   |   |
| Brown Roll Paper Towels 8" width |   |   |   |   |   |   |
| Brown Roll Paper Towels 12 in. x 350 ft. |   |   |   |   |   |   |
| Brown multi-fold towels |   |   |   |   |   |   |
| Multi fold paper towels white |   |   |   |   |   |   |
| White Roll Towels 8" width |   |   |   |   |   |   |
| 100% Recycled Tissue 2 Ply |   |   |   |   |   |   |
| Deluxe Bathroom Tissue 2 Ply |   |   |   |   |   |   |
| 100% Recycled Household Roll Towels 2 Ply |   |   |   |   |   |   |
| Household Roll Towels, 1 Ply, 9"x11" |   |   |   |   |   |   |
| Quilted Bathroom Tissue, 2 Ply |   |   |   |   |   |   |
| Toilet Tissue, 2 Ply, 605 Sheets |   |   |   |   |   |   |
| Toilet Tissue, 2 Ply, 605 Sheets, Junior Jumbo Rolls |   |   |   |   |   |   |
| **SOAPS, CLEANERS, & FRESHENERS** |   |   |   |   |   |   |
| Antibacterial Foam Soap, 1 Liter |   |   |   |   |   |   |
| **Description** | **Item/Product Number** | **Brand** | **Packaging Details** | **UOM for Pricing** | **List Price** | **Net Bid Price** |
| General Purpose Spotter |   |   |   |   |   |   |
| Aerosol Air Freshener/Lysol |   |   |   |   |   |   |
| Aerosol Air Freshener/For Automatic Dispensers |   |   |   |   |   |   |
| Aerosol Furniture Polish |   |   |   |   |   |   |
| Lemon Furniture Polish |   |   |   |   |   |   |
| Aerosol Spray Disinfectant Cleaner |   |   |   |   |   |   |
| Lemon Fragrance Disinfectant Cleaner |   |   |   |   |   |   |
| Clorox Clean Up |   |   |   |   |   |   |
| Comet, Red Can |   |   |   |   |   |   |
| CTW501 Car & Truck Wash |   |   |   |   |   |   |
| Dawn Detergent |   |   |   |   |   |   |
| Deep Blue Concentrated Glass Cleaner |   |   |   |   |   |   |
| Liquid Glass Cleaner |   |   |   |   |   |   |
| Degreaser 409 |   |   |   |   |   |   |
| Deluxe Lemon Laundry Detergent |   |   |   |   |   |   |
| Dish Detergent |   |   |   |   |   |   |
| Disinfectant Wipes |   |   |   |   |   |   |
| Laundry Detergent Scented |   |   |   |   |   |   |
| **Description** | **Item/Product Number** | **Brand** | **Packaging Details** | **UOM for Pricing** | **List Price** | **Net Bid Price** |
| Liquid Bleach |   |   |   |   |   |   |
| Liquid General Purpose Cleaner Concentrate, Specify Dilution Rate |   |   |   |   |   |   |
| Liquid Glass Cleaner Concentrate, Specify Dilution Rate |   |   |   |   |   |   |
| Luxury Foam Soap, plastic cartridge system (dispensers at no charge) |   |   |   |   |   |   |
| Mild Acid Germicidal Bowl Cleaner |   |   |   |   |   |   |
| HD Vehicle Cleaner |   |   |   |   |   |   |
| Pine Scented Cleaner/Pine sol or Equivalent |   |   |   |   |   |   |
| Purell Hand Sanitizer |   |   |   |   |   |   |
| Simple Green All Purpose Cleaner 24 oz. |   |   |   |   |   |   |
| SparClean Pot & Pan Detergent |   |   |   |   |   |   |
| Super Odor Eliminator |   |   |   |   |   |   |
| XHVY Duty Hand Cleaner |   |   |   |   |   |   |
| Ultra Germicidal Bleach |   |   |   |   |   |   |
| Windex Cleaner |   |   |   |   |   |   |
| Brass Metal Polish |   |   |   |   |   |   |
| Oven & Grill Cleaner Aerosol |   |   |   |   |   |   |
| **MISCELLANEOUS** |   |   |   |   |   |   |
| Urinal Screens with Deodorant Blocks |   |   |   |   |   |   |
| **Description** | **Item/Product Number** | **Brand** | **Packaging Details** | **UOM for Pricing** | **List Price** | **Net Bid Price** |
| Safety Absorbent/Oil Dry |   |   |   |   |   |   |
| Plastic Spray Bottle 32 Oz. |   |   |   |   |   |   |
| Trigger sprayer, 9 7/8 General Purpose |   |   |   |   |   |   |
| Spray Pro Trigger Sprayer, R/w, 9 3/4 inch |   |   |   |   |   |   |
| Cone cups 4 1/2 oz roll rimmed water cups |   |   |   |   |   |   |
| Styrofoam Cups, 6 oz. |   |   |   |   |   |   |
| Disposable Vinal Exam Gloves, ambidextrous |   |   |   |   |   |   |
|  Small |   |   |   |   |   |   |
|  Medium |   |   |   |   |   |   |
|  Large |   |   |   |   |   |   |
|  X-Large |   |   |   |   |   |   |
| Heavy Duty Nitrile Gloves Specify Mil. |   |   |   |   |   |   |
|  Small |   |   |   |   |   |   |
|  Medium |   |   |   |   |   |   |
|  Large |   |   |   |   |   |   |
|  X-Large |   |   |   |   |   |   |
| Disposable Latex Exam Gloves, ambidextrous, powdered |   |   |   |   |   |   |
|  Small |   |   |   |   |   |   |
| **Description** | **Item/Product Number** | **Brand** | **Packaging Details** | **UOM for Pricing** | **List Price** | **Net Bid Price** |
|  Medium |   |   |   |   |   |   |
|  Large |   |   |   |   |   |   |
|  X-Large |   |   |   |   |   |   |
| Wasp/Hornet Spray |   |   |   |   |   |   |
| Wringer Mop Bucket, 35-50 Quart |   |   |   |   |   |   |
| Plastic Mop Bucket/wringer combo 26-35 quart |   |   |   |   |   |   |
| Waste Can, 44 Gal. (note lid and dolly availability) |   |   |   |   |   |   |
| Ant & Roach Insecticide |   |   |   |   |   |   |
| Janitorial Cart, Plastic |   |   |   |   |   |   |
| Fabric Spray, 32 oz. |   |   |   |   |   |   |