

AGENDA
for the
Calhoun Area Metropolitan Planning Organization (MPO)
December 18, 2025
11:00 a.m.

- I. Call to Order
- II. Verification of Quorum
- III. Recognition of Guests
- IV. Old Business
 - A. Review and approve minutes from November 20, 2025
 - B. TBA
- V. New Business
 - A. Review FY 24-27 TIP Spreadsheet and Administrative Modifications
 - B. Resolution 889: Adopting the Revision to the MPO Bylaws
 - C. Safety Observations
- VI. Other Business
 - A. Status Report of ALDOT Pre-Construction Projects
 - B. Status Report on Other Local Projects from ALDOT
 - C. Report on Urban Fixed Route and ADA Handicapped Transit Systems
 - D. Comments or Issues from Member Jurisdictions or Attendees
 - E. TBA
- VII. Next MPO Meeting – February 19, 2026
- VIII. Adjourn

**Calhoun Area MPO – Policy Committee
Meeting Minutes**

Date: November 20, 2025

Time: 11:00 a.m.

Called to Order: 11:05 a.m.

Presiding: Vice Chairman Jeff Hughes, Weaver

Members Present:

Josh Barkley	Jacksonville	*Michael Bergh	ALDOT
Stanley Carr	Jacksonville	*Katie Herzberg	Sterling
Don Chappell	ALDOT	*Bradley B. Lindsey	ALDOT
Branton Cole	Anniston	*Shontrill Lowe	FHWA
Rusty Gann	Oxford	*Jana Monday	Three Notch Group
Todd Gauntt	Oxford	*Albertha McCrory	Hobson City
Jonathan Ingram	Weaver		
Rodney McCain	Calhoun County	*Virtual Attendee	
Aaron Norris	Anniston		

Guests: Greg Bomar, Sain Associates
Johnnie Phillips, CAC member and Hobson City representative

Staff: Elizabeth Wright, EARPDC/CAMPO

Quorum: ☒ Yes ☐ No

1. Welcome & Introductions

- a. Meeting called to order at 11:05 a.m. and quorum was confirmed. Guests were recognized.

2. Approval of Previous Minutes (October 16, 2025)

- a. **Motion:** Mr. Branton Cole moved to approve the September minutes as presented.
Second: Mr. Josh Barkley.
Vote: Motion carried unanimously.

3. Review of FY 2024–2027 Transportation Improvement Program (TIP) Spreadsheet and Administrative Modifications

- a. Mrs. Wright reviewed the current FY 2024–2027 TIP spreadsheet and the list of administrative modifications.
- b. Urban Funds / Bottom Line Status
 - i. The spreadsheet reflects the latest Urban Funds report from ALDOT (Wiley Brooks).
 - ii. As shown, FY 2026 currently appears over-programmed (negative balance).
 - iii. The MPO previously adopted Resolution 888 moving several projects to later fiscal years; those changes have not yet fully processed through ALDOT's system, so the spreadsheet still shows the negative amount.
 - iv. Once ALDOT updates are complete, FY 2026 will no longer be in deficit.

- c. Administrative Modifications – Changes on TIP Spreadsheet
 - i. First two items on the admin list were already incorporated into the spreadsheet in prior months:
 - 1. Primarily related to cost increases for Friendship Road phases (preliminary engineering).
 - ii. When ALDOT officially entered these into their system, automated notices were sent, but the spreadsheet totals remained unchanged from last meeting because Mrs. Wright had already adjusted them.
 - d. Administrative Modifications – No Change to Spreadsheet
 - i. Several projects had date changes:
 - 1. Schedules were shifted within the same fiscal year, so no changes occurred to fiscal constraint or the bottom line.
 - 2. These are typically letting date adjustments or minor schedule refinements.
 - e. Level of Effort (LOE) Project Additions
 - i. A number of projects appeared as “Level of Effort” additions in ALDOT’s system and were moved to plan status.
 - ii. These projects are within the MPO boundary but do not use MPO urban funds.
 - iii. Mrs. Wright plans to confirm with ALDOT whether any of these require a formal MPO resolution acknowledging work within the MPO area (similar to the multi-project resolution passed earlier in the year) and bring any required actions back to the Committee at a future meeting.
 - f. Other Non-MPO-Funded Projects within MPO Boundary
 - i. Additional projects were listed solely as informational because they occur within the MPO planning boundary and are funded through other federal/state programs (not MPO urban funds).
 - ii. Examples include Pedestrian safety improvements on SR-21 in Jacksonville, Resurfacing on SR-21 near the southern MPO boundary (Priest Mill Road to McIntosh Road), Widening and pedestrian improvements on SR-204 from Nisbet Lake Road to SR-21.
 - g. The Committee discussed that it is relatively uncommon but possible for projects to ultimately bid under initial estimates; however, many projects see cost changes as scopes are refined.
 - h. No formal action was needed; the review was informational.
- 4. Draft MPO Bylaws Update – Introduction and Review Period**
5. Mrs. Wright presented the draft updated Calhoun Area MPO bylaws for initial review.
- a. The update:
 - i. Modernizes structure and language.
 - ii. Clarifies roles and responsibilities of the Policy Committee, TAC, and CAC.
 - iii. Aligns procedures with current MPO best practices and Alabama requirements.
 - b. Meeting Frequency and Schedule

- i. Proposal to move from monthly to every-other-month meetings for all MPO committees (Policy, TAC, CAC).
 - ii. Meetings would be staggered across the month:
 - iii. CAC first, then TAC, then Policy Committee.
 - iv. This will allow CAC input to be considered prior to TAC and Policy decisions, give staff time between meetings to research issues or draft materials based on earlier committee feedback, and reduce the current problem where CAC meets one day and TAC/MPO meet the next day, leaving little time to act on new recommendations.
- c. December & January Transition
 - i. Tradition has been to skip December meetings; however, Mrs. Wright recommends meeting in December 2025 so that the Policy Committee can adopt the updated bylaws. The MPO can then skip January 2026 and begin the new every-other-month schedule.
 - ii. Calhoun County Commission also meets on third Thursdays, limiting commissioner attendance.
 - iii. Proxies should still be able to attend in December.
 - iv. The proposed 2026 schedule avoids this conflict more effectively.
- d. Requirement for Jurisdictional Representation
 - i. New language proposes that when a project for a particular jurisdiction appears on the MPO agenda a voting member or designated proxy from that jurisdiction should be present to answer questions and respond to concerns. If a jurisdiction is not represented the Policy Committee may still act with a three-fourths vote of those present, to avoid unnecessary delays.
- e. Review Period and Adoption Timing
 - i. MPO bylaws require at least a 10-day review period prior to adoption. The review period begins with this meeting.
 - ii. Adoption is targeted for the December 18, 2025 Policy Committee meeting.
- f. Members are asked to review the full bylaws document and send questions and suggested edits to Mrs. Wright before the December meeting.
- g. No vote was taken; this was a first reading/introductory discussion.

6. Safety Observations

- a. Staff reported:
 - i. No new safety observations were reported by the CAC this cycle.
 - ii. Existing safety items were reviewed at the November 19 CAC meeting and the November 20 TAC meeting.
 - iii. Mrs. Wright will update the Safety Observation list prior to the next MPO meeting and remove items where jurisdictions have declined to pursue action, or issues have been addressed or superseded.
 - iv. Moving to a staggered, every-other-month schedule should allow time for CAC/TAC safety discussions to be captured and ensure the MPO packet

can reflect up-to-date responses and status before Policy Committee consideration.

b. No additional comments.

7. ALDOT Preconstruction & Local Project Updates

a. Oxford

b. Friendship Road – Phases I, II, and III

i. Phase I:

1. ALDOT approved the PS&E package on November 4 (date referenced by Michael).
2. This was the last major step needed before proceeding.
3. Project is now in a position to begin moving toward letting.

ii. Phases II and III:

1. These phases are undergoing a scope revision:
2. One of the previously proposed bridges is being removed from the project scope.
3. ALDOT and the City are working to develop a bridge/hydraulic solution that consolidates work and meets current standards.

iii. Current status:

1. Phase II has only progressed to roughly 30% design.
2. ALDOT is working with the City's consultant to:
3. Finalize a hydraulically acceptable structure.
4. Bring Phases II and III to compatible schedules, if feasible.

iv. Cost Implications:

1. The current construction estimate for the combined bridge work is approximately \$3.7 million.
2. Because the revised culvert/bridge design for the consolidated structure has not yet been fully estimated, it is too early to say whether costs will decrease overall.
3. Removal of one bridge from the scope may reduce some costs (including right-of-way and utilities), but redesign and updated submittals could offset part of that savings.

c. Airport Road

i. The Airport Road project remains in preconstruction with the following key steps pending:

1. Right-of-way authorization remains to be obtained. The City needs to complete and submit the 71/72 packages (environmental clearance and right-of-way submittals).
2. PE authorization has lapsed and is awaiting an extension/reauthorization from ALDOT. Until PE is reauthorized, no new charges are eligible for federal reimbursement. Once PE is extended and 71/72 submittals are processed, ALDOT can authorize right-of-way and move the project forward.

8. Transit Reports – Anniston Express (Fixed Route & ADA Paratransit)

a. Mrs. Wright reviewed the latest transit ridership charts:

i. Anniston Express Fixed-Route Ridership

1. The chart compares multiple fiscal years.
2. For October 2025 (FY 2026), ridership is approximately 9,560 trips, which is above the prior year's October total and exceeds the multi-year October average. Transit ridership on the fixed-route system appears to be healthy and trending positively.

ii. ADA Paratransit Ridership

1. October 2025 ridership generally tracks near or slightly below average for some systems. Overall, it remains within a typical range.

iii. Mrs. Wright noted that the services continue to meet community mobility needs.

iv. No formal action was required; information only.

9. Comments from Member Jurisdictions or Attendees

- a.** No additional issues were raised

10. Adjournment

- a. Motion:** Mr. Branton Cole moved to adjourn.

Second: Mr. Josh Barkley.

Vote: Motion carried.

Adjourned at: 11:30 a.m.

June 2025 Administrative Modifications

That created changes on the TIP spreadsheet:

Project : 100070248 (RW)

Federal aid number : STPSU 0819 (251)

County : CALHOUN

Project Description : PHASE I - WIDENING AND IMPROVEMENTS ON FRIENDSHIP ROAD FROM CHEAHA DRIVE TO CIRCLE DRIVE IN THE CITY OF OXFORD

Old Engineers Estimate : \$342,515.00

New Engineers Estimate : \$132,339.70

That did not create changes on the TIP spreadsheet:

LVOE Project Additions

Project : 100080400 (UT)

Federal aid number : STPAA 0204 (516)

County : CALHOUN

Project Description : WIDENING AND PEDESTRIAN IMPROVEMENTS ALONG SR-204 FROM NISBET LAKE ROAD TO SR-21

Old Engineers Estimate : \$1,542,775.00

New Engineers Estimate : \$1,185,270.50

Project : 100077649 (CN)

Federal aid number : STPAA 0204 (516)

County : CALHOUN

Project Description : WIDENING AND PEDESTRIAN IMPROVEMENTS ALONG SR-204 FROM NISBET LAKE ROAD TO SR-21

Old Target start date : February 27, 2026

New Target start date : April 24, 2026

OTHER

Project : 100081236 (FM)

Federal aid number : NH 0021 (589)

County : TALLADEGA

Project Description : RESURFACING, GUARDRAIL, GUARDRAIL END ANCHORS, AND BRIDGE GUARDRAIL RETROFIT ON SR-21 FROM PRIEBES MILL ROAD TO CR-135 (MCINTOSH ROAD)

Old Target start date : January 29, 2027

New Target start date : May 29, 2026

Old Engineers Estimate : \$3,000,000.00

New Engineers Estimate : \$3,364,369.42

Project : 100080206 (CN)

Federal aid number : CRPNU-NH I020

County : TALLADEGA

Project Description : INSTALLATION OF ITS TO SUPPORT TSMO ON I-20 FROM MP 165.00 TO MP 177.500 IN TALLADEGA COUNTY

Old Target start date : May 29, 2026

New Target start date : May 28, 2027

Resolution # 889

Adopting the Revision to the Policy, Procedure, and Bylaw Manual for the Calhoun Area Transportation Study

WHEREAS, the Calhoun Area Metropolitan Planning Organization (MPO) is the organization designated by the Governor of the State of Alabama, in cooperation with the State of Alabama, to carry out the metropolitan transportation planning process in accordance with applicable provisions of 23 USC 134 and 135, 42 USC 2000d-1 and 7401, 23 CFR Part 450, and 40 CFR Parts 51 and 93; and

WHEREAS, the Policy, Procedure, and Bylaw Manual for the Calhoun Area Transportation Study was most recently updated and adopted by the MPO Policy Committee by Resolution No. 864 on March 21, 2024; and

WHEREAS, the MPO has undertaken a comprehensive review of its Policy, Procedure, and Bylaw Manual to improve clarity, modernize governance practices, and ensure continued compliance with federal and state requirements; and

WHEREAS, the proposed revisions include the following key updates:

- Modernized and unified the manual while preserving its original structure;
- Updated Transportation Goals, Objectives, and General Policies to reflect current MPO best practices;
- Established a general every-other-month committee meeting schedule with flexible sequencing of CAC, TAC, and Policy meetings;
- Authorized virtual meetings, virtual quorum, emergency meetings, and expedited email or virtual voting with ratification;
- Updated governance provisions, including municipal representation requirements, CAC onboarding, and proxy/alternate participation rules; and
- Added compliance, continuity, and administrative provisions, including Title VI, ADA, Records Retention, a three-year bylaw review cycle, and succession planning.

NOW, THEREFORE, BE IT RESOLVED that the Calhoun Area Metropolitan Planning Organization hereby adopts the revised Policy, Procedure, and Bylaw Manual for the Calhoun Area Transportation Study.

Passed and adopted this 18th day of December 2025.

ATTEST:

Elizabeth Wright, Regional Planner
East Alabama Regional Planning and
Development Commission

Mayor Jeff Clendenning, Chairman
City of Weaver

MPO CAC Safety Observations

Item #	Jurisdiction	Location	Suggestion	Date-Original	Date-Recent	Response	Status
1	Oxford	Bynum Blvd/Hwy 202 Intersection	Incorporate a light at this intersection to see it better at night	09/19/18	11/20/25	Solar power may be approved by ALDOT due to delays in Alabama Power service. The City of Oxford seeks to add the project to the MPO TIP. An 11/1/23 news report indicated ALDOT Regional Engineer DeJarvis Leonard would revisit the intersection for evaluation. Update (December 2025): The location was evaluated, but no approval or funding is available for a signal. The City was advised to seek City Council support for future funding.	Closed
15	Calhoun County	Saks Road @ 43rd street	Road is narrow, school buses make wide turns at this intersection, difficult for 2 cars to pass, school children walk in the ditch (photos)	07/24/19	11/20/25	Widening: This suggestion would be a major undertaking. We will consider it when looking at upcoming traffic counts and updating the incoming LRTP. UPDATE (December 2025): The project is cost-prohibitive currently. Closing until circumstances change.	Closed
18	Calhoun County	Bynum Leatherwood Road/Eulaton Gate	Extend turn lane/deceleration lane on the Southbound side of Bynum Leatherwood from Eulaton Gate to begin at Hutto Hill Road. This will allow adequate stacking for ANAD workers during morning entry times and allow egress for travelers heading south towards SR202	1/14/20	11/20/25	Stacking for entrance to ANAD should occur on their property. Another solution would be a joint project to redesign the intersection of Bynum Leatherwood and Eulaton Gate to create more storage on Eulaton Gate and not on the main roadway. Will revisit for LRTP update. Update (December 2025): The County and partners are working on a new access/gate design. Estimated timetable: Possibly within 2 years. If implemented, the new access configuration may significantly reduce or eliminate the current safety concern.	Closed
34	City of Anniston	Moore Ave from the intersections of 15 th – 10 th Street	Resurfacing suggested	05/17/23	11/20/25	Update (December 2025): The city is discussing a new road inventory and resurfacing program. Moore Avenue could be evaluated and prioritized within that broader resurfacing plan. Residents should contact Councilman Joe Harrington (Ward 3) to ensure the concern is elevated and considered in City decision-making.	Closed
39	Oxford/Calhoun County	Intersections at 202/Bynum Leatherwood and 202/Bynum Blvd	Similar design at these intersections as there was implemented at 431/Bynum Leatherwood Rd,	02/14/24	11/20/25	Update (December 2025): The intersection has been studied multiple times, most recently around 2020. The recommended design from that traffic study has been implemented. From an engineering perspective, no additional changes are currently recommended.	Closed

Fixed-Route Ridership

	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
Oct	8,871	5,541	7,679	7,483	7,033	8,450	9,560
Nov	7,665	5,425	7,272	7,024	6,404	7,706	7,275
Dec	7,596	5,266	7,745	7,184	6,320	7,527	
Jan	7,614	5,177	7,114	7,151	6,047	6,831	
Feb	7,262	4,773	7,305	7,301	7,234	7,784	
Mar	7,185	5,512	8,757	8,230	7,292	7,680	
Apr	4,285	6,263	8,965	7,090	6,660	7,925	
May	5,141	6,498	9,012	7,509	6,927	8,001	
Jun	5,852	7,197	10,500	6,979	6,347	7,369	
Jul	6,160	7,836	9,141	6,648	7,627	8,722	
Aug	6,111	7,771	10,763	7,573	8,546	8,346	
Sep	5,923	8,019	10,645	7,046	6,903	8,395	

2025 Avg./Mo.	381	153	36	122	143	51
---------------	-----	-----	----	-----	-----	----

ADA Paratransit Ridership						
Fiscal Year 2025-2026	Anniston	Jacksonville	Weaver	Oxford	Section 5307 CC Urban	Section 5311 CC Rural
October	365	116	35	186	153	49
November	314	87	37	128	146	55
December						
January						
February						
March						
April						
May						
June						
July						
August						
September						

2026 Avg./Mo.	340	102	36	157	150	52
---------------	-----	-----	----	-----	-----	----

MPO Fiscal Year 2026 Meeting Dates

CAC All meetings are at 10:00 AM (unless noted otherwise)	TAC All meetings are at 10:00 AM (unless noted otherwise)	MPO All meetings are at 11:00 AM (unless noted otherwise)
October 15	October 16	October 16
December 3	December 11	December 18
February 4	February 12	February 19
April 1	April 9	April 16
June 3	June 11	June 18
August 5	August 13	August 20